

## RECORD OF PROCEEDINGS

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**MINUTES OF ANNUAL MEETING OF  
THE BOARD OF REPRESENTATIVES OF  
THE AURORA REGIONAL TRANSPORTATION AUTHORITY  
("ARTA")  
HELD  
DECEMBER 15, 2021**

The Annual meeting of the Board of Representatives of ARTA (referred to hereafter as the "Board") was convened on Thursday, the 15<sup>th</sup> day of December, 2021, at 9:00 a.m. This meeting was held and properly noticed to be held via Zoom video / teleconference. The meeting was open to the public.

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### **ATTENDANCE**

#### **Directors In Attendance Were:**

Christopher Fellows  
Brett Ellen  
Patrick Rowe  
Rick Wells  
Richard Frank (for a portion of the meeting)

#### **Also In Attendance Were:**

Matt Cohrs; Special District Management Services, Inc.

MaryAnn M. McGeady, Esq. and Jon Hoistad, Esq.; McGeady Becher P.C.

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### **ADMINISTRATIVE MATTERS**

**Agenda:** Mr. Cohrs noted that the Agenda for ARTA's annual meeting had been distributed for the Board's review and approval.

Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the Agenda was approved, as amended.

**Meeting Location / Manner of Meeting:** A quorum for the special/annual meeting was confirmed and the absences of all Board members not in attendance were noted as excused. It was further noted that the Board meeting was held and properly noticed to be held by Zoom video / telephonic means.

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### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

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Fund	Period Ending July 16, 2020	Period Ending Oct. 14, 2020	Period Ending Jan 31, 2021	Period Ending Feb. 2, 2021
General	\$ 7,235.59	\$ 4,179.94	\$ 1,476.80	\$ 335,945.88
<b>Total</b>	<b>\$ 7,235.59</b>	<b>\$ 4,179.94</b>	<b>\$ 1,476.80</b>	<b>\$ 335,945.88</b>

Fund	Period Ending April 21, 2021	Period Ending July 15, 2021	Period Ending Oct. 15, 2021
General	\$ 3,669.82	\$ 6,156.36	\$ 1,954.38
<b>Total</b>	<b>\$ 3,669.82</b>	<b>\$ 6,156.35</b>	<b>\$ 1,954.38</b>

Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells and upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

**Financial Statements:** The Board reviewed the unaudited financial statements of ARTA setting forth the cash deposits, investments, budget analysis, and accounts payable vouchers for the period ending September 30, 2021.

Following review, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the unaudited financial statements dated as of September 30, 2021, were accepted, as presented.

**2020 Application for Exemption from Audit:** The Board discussed the 2020 Application for Exemption from Audit.

Following review and discussion, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the Board ratified approval of the preparation, execution and filing of the 2020 Application for Exemption from Audit.

**2021 Budget Amendment Hearing:** The President opened the public hearing to consider a Resolution to Amend the 2021 Budget and discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2021 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No public comments were received and the public hearing was closed.

Following discussion, it was determined that an amendment to the 2021 budget was not necessary.

**2022 Budget:** The President opened the public hearing to consider the proposed 2022 Budget and discuss related issues.

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It was noted that publication of Notice stating that the Board would consider adoption of the budget and the date, time and place of the public hearing was made in a newspaper having general circulation within ARTA. No written objections were received prior to this public hearing. No public comments were received and the public hearing was closed.

Following discussion, the Board considered the adoption of the Resolution to Adopt the 2022 Budget and Appropriate Sums of Money. Upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the Resolution was adopted, as discussed, and execution of the Certification of Budget was authorized. Mr. Cohrs was authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2022. A copy of the adopted Resolution is attached to these Minutes and incorporated herein by this reference.

**2021 Application for Exemption from Audit:** The Board discussed the requirements for an audit.

Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells, and upon vote, unanimously carried, the Board appointed the District Accountant to prepare and file the Application for Exemption from Audit for 2021 with the State Auditor by March 31, 2022.

**Preparation of 2023 Budget:** The Board discussed the preparation of the 2023 Budget.

Following discussion, upon motion duly made by Director Fellows, seconded by Director Rowe and, upon vote, unanimously carried, the Board appointed the ARTA accountant to prepare the 2023 Budget.

**Establishment of Mid-Aurora Regional Improvement Authority:** Attorney McGeady provided an update to the Board on the outreach by the City of Aurora regarding establishment of a new authority in the planning area referred to as “Area 2” or the “Mid-Aurora ARIA Planning Area”. No action was taken by the Board.

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**ADMINISTRATIVE  
MATTERS  
CONTINUED**

**Resignation of Secretary:** The Board discussed the resignation of Judy Leyshon as Secretary to the Board and considered the appointment of Matt Cohrs as Secretary to the Board.

Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the Board

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acknowledged the resignation of Judy Leyshon as Secretary to the Board and appointed Matt Cohrs as Secretary to the Board.

**Appointment of Officers:** The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the following officers were appointed:

President	Rick Wells
Treasurer	Christopher Fellows
Secretary	Matt Cohrs

**Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices:** The Board discussed business to be conducted in 2022 and schedule regular/annual meeting and considered adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices.

Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the Board set the Annual Meeting Date for 2022 for June 2, 2022 at 2:00 p.m. and adopted Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices.

**Insurance Coverage:** Mr. Cohrs discussed with the Board potential insurance coverages (public officials' liability, general liability, workers' compensation, comprehensive crime).

Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the Board adopted the Resolution to obtain insurance coverage through the Colorado Special Districts Property and Liability Pool and authorized membership in the Special District Association.

**Minutes:** The Board reviewed the Minutes of the June 4, 2020 annual meeting. Following discussion, upon motion duly made by Director Fellows, seconded by Director Wells and, upon vote, unanimously carried, the Board approved the Minutes of the June 4, 2020 annual meeting.

**Website:** No action was taken by the Board regarding this matter.

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### LEGAL MATTERS

**Creation of Additional Authorities:** The Board deferred discussion of this matter.

**Resignation of Colorado International Center Metropolitan District Nos. 6-10 (“CIC MD Nos. 6-10”):** The Board acknowledged and accepted the receipt of the Notice of Resignation of CIC MD Nos. 6-10 from ARTA due to CIC MD Nos. 6-10 determining to join the newly created 64<sup>th</sup> Ave. ARI Authority. The Board noted the Notice of Resignation effected the withdrawal of CIC MD Nos. 6-10 from ARTA pursuant to the Establishment Agreement. It was noted that no other action is required due to the absence of any ongoing financial obligation of CIC MD Nos. 6-10 to ARTA.

**Capital Improvement Plan:** The Board deferred discussion of this matter.

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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made and seconded, and upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By   
Secretary for the Meeting